

Fourth Fest at Bayfront Festival Park

Saturday, July 4, 2015

Application and Contract for Vendor and Exhibit Space

Business Name	
Contact Person	
Address	
City	
State	
Zip Code	
Email	
Mobile Phone #	

12' x 20' Exhibit Space is as follows: (Circle all that apply)

		Total Booth Fees Enclosed
Food Vendor	\$450	
Craft Vendor/Political	\$150	
Electrical 110V or 220V ?	\$100	

Electrical: You must specify 110v or 220v by circling your choice at left. You will get 2X 20a 110v outlets OR 1X 50a 220v outlet.

You must include payment at the time this application is submitted. Please fill out the following:

1. Description of product/service/organization (Please provide a website if available): _____

2. Approximate size of operation. (Please include all food trucks, tents and areas to be occupied and provide specific dimensions. If you require a space larger than 12' x 20' please purchase an additional space): _____

3. Please attach a copy of your menu if you are serving food. Fourth Fest will only allow 2 similar types of vendors in order to maintain a diverse experience. (Example: only 2 Asian cuisine food vendors will be allowed)

***Note - You must describe your product/service/organization for this contract to be executed. Also, you must describe anything and everything you intend to sell or market.**

Please make checks payable to: DECC and submit contract and entire amount due to:
 DECC
 Attn: Fourth Fest
 350 Harbor Drive
 Duluth, MN 55802

Schedule for the event is as follows:

July 4, 2015

Load in starts at **12pm** all vendors set up and ready to open by **2pm**.
 Event hours: **4pm-11pm** (Fireworks begin at approximately **10:15pm**)

Exhibitor Rules

1. Event Hours: July 4, 2015: 4 PM-11 PM: Fireworks commence approximately 10:15pm
2. There will be no beer/alcohol sales other than at the official beverage tents. This year's alcohol vendor: Grandma's Restaurants
3. Vendors may sell any brand of soft drinks they choose.
As in years past, Grandma's will be the alcohol vendor, but this year they will also have ice for sale to all Vendors. All sales cash only.
Suggested retail for product will be: Energy Drinks \$5, Pop \$3, Water \$2. In this manner everyone will be ensured a good profit margin with any price wars avoided.
4. All vendors must supply their own vending equipment (tables, tents, chairs, cords/cables etc.). Those vendors needing electricity must request it with this application. All electrical service and exhibit space orders are filled on a first come first serve basis.
5. All fees are due in full with this application for exhibit space. Exhibit space will not be assigned or reserved without payment in full. All vendors must be setup prior to 2pm. Booths are subject to resale if vendor has not arrived and setup by this time.
6. Booth space may not be sublet without prior written permission from event management. No satellite operations. You may not vend outside of your defined booth space.
7. Vendors may not sell any other product than what is listed on the face of this contract. Violation of this provision will result in the immediate expulsion of the vendor and his/her residual goods.
8. Garbage created as a result of the sale of vendor's product will be the responsibility of the vendor. Management will provide a trash dumpster for the disposal of vendor refuse. Violation of this provision will result in the exclusion of vendor in any future events. All vendors are required to provide two (2) 30 gallon or larger garbage containers, one for the use of the public and for use of vendor refuse at the booth location.
9. Management reserves the right to exclude/expel any vendor that does not fit the character or theme of Bayfront as defined by event management. Example: no sales of pipes/tobacco products
10. Vendors shall conduct themselves in a manner not offensive to standards of decency and good taste. All necessary health permits and insurance are the sole responsibility of the individual vendor. A member of the St. Louis County Health Department will be on-site to inspect permits and assist you with any questions you may have.
11. All Bayfront events will be held rain or shine. No refunds on exhibit space will be made.
12. Vendor agrees to hold harmless The City of Duluth, North Central Productions LLC, the DECC and their employees or representatives from damages due to fire theft, Acts of God, or claims arising from a third party. Vendors assume full liability for legitimacy of merchandise and product integrity and indemnifies festival management of any liability whatsoever.
13. Vendor assumes responsibility for all sales tax commitments and requirements.
14. The applicant does hereby agree to protect Bayfront management and hold harmless from any claims that the applicant or any other officers or representatives or employees caused by neglect or failure.

I understand and agree to these conditions and provisions and to those listed on the Exhibitor Rules.

Authorized Vendor Signature / Date

Printed Name